

UreyukiBox — Getting Started Guide

This guide walks through what to do first, in order, after installing UreyukiBox.

A note on language

The interface follows your Shopify admin language — an English admin gets English screens and documents. **Notification emails, Slack and LINE messages, and the purchase orders you email to suppliers have also been available in English since 31 July 2026**, and **support is provided in Japanese and English** — notifications follow the store's country rather than the admin language. Throughout this guide, button and screen names are given in Japanese as they appear in a Japanese admin, with the English wording next to it — for example 「今すぐ同期」 (**Sync now**).

1. Install

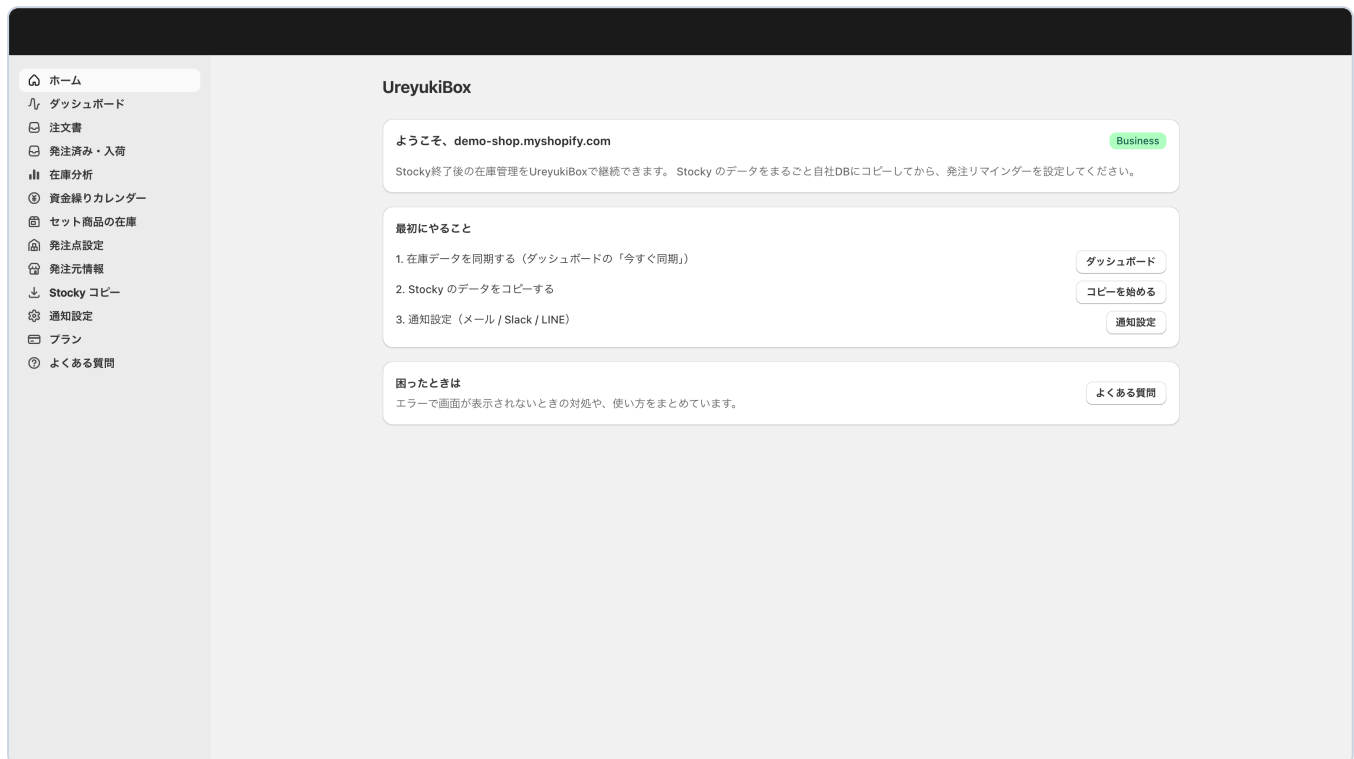
1. Open UreyukiBox on the Shopify App Store
2. Press **Install**
3. Review the permissions Shopify shows you and approve them — UreyukiBox asks to **read** products, orders and inventory, and to **write** inventory
4. You are done when the UreyukiBox home screen appears

Installing on its own never changes your Shopify stock levels. Your stock changes only when **you** act in the app: ① recording a receipt with 「Shopifyの在庫に反映」 (reflect in Shopify inventory) selected, ② recording a stock adjustment, ③ confirming a stocktake, or ④ recording a transfer between locations.



2. Choose a plan

You can start on **Free**. Paid plans come with a 14-day free trial. Location caps are Free 1, Starter 2, Pro 5 and Business unlimited; transfers between locations require Business. Shopify bills the fixed JPY price to JPY-billed stores and the fixed USD price to every non-JPY store. After choosing a plan, follow the 「最初にやること」 (first steps) checklist on the home screen.



3. Copy your Stocky data — only if you used Stocky

Skip this section entirely if you were not a Stocky user.

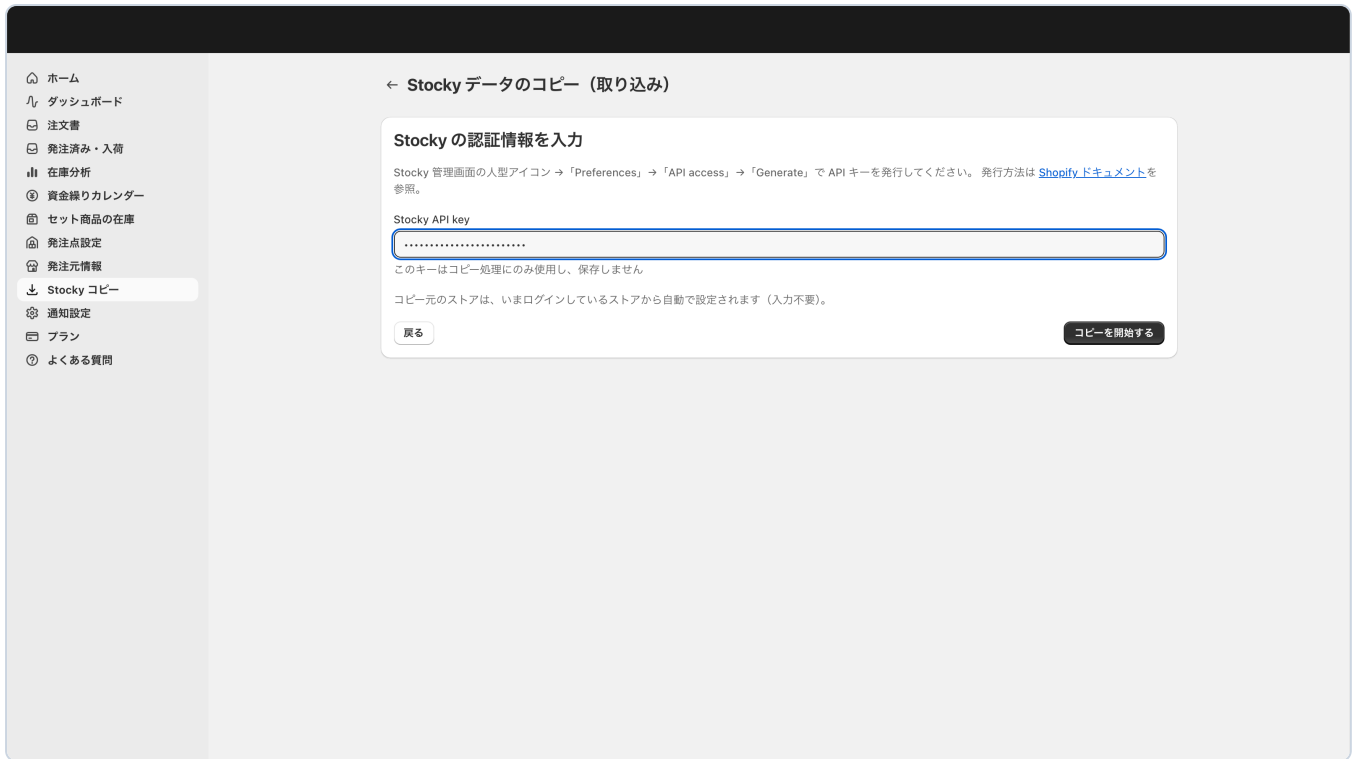
⚠ Every Stocky API stops on 31 August 2026. Stocky then remains read-only for export for at least 90 days, but suppliers cannot be exported. Run the API copy before the deadline.

1. Open the home page of your Shopify admin
2. Go to **Settings** → **General**
3. Note the `xxx.myshopify.com` domain shown under your store name
4. Sign in to Stocky using that store domain
5. In Stocky, go to the person icon → **Preferences** → **API access** → **Generate** to issue an API key
6. In UreyukiBox, press **「今すぐ同期」 (Sync now)** at the top right of the dashboard **once** — this pulls your products in first
7. Open **「Stocky移行」 (Stocky migration)**, choose the API-copy step and enter the API key
8. Work through the four steps on screen

The copy covers suppliers, PO headers and every line, general stock-adjustment headers and every line, tax types, each saved record's API-acquired payload, and product-to-supplier candidates inferred from past POs. Nothing on the Stocky side is changed. Open Stocky data to browse the six merchant-facing categories and export CSV/PDF. Sales-purpose tax types do not affect current purchase-tax settings, and current-product tax assignments are not changed.

⚠ If you skip step 6, only the product-to-supplier links come through as 0.

UreyukiBox has no products yet to match against. Run the sync and redo the copy and they will appear — nothing gets duplicated.



Please compare these counts against your Stocky data. If you see an error, send the message or a screenshot to support@ureyukibox.app. Direct phone support for Free, Starter and Pro is available from Aug 31 through Nov 29, 2026; during that period, the number appears in the Contact tab. Business appointment calls remain available afterward.

From 1 September, use an independent Stocky CSV import route, available from the same Stocky migration screen, for `low_stock_csv.csv`, every retained stocktake's `download_csv.csv`,

the PO parent list plus each individual PO CSV, adjustments, and Stock on hand, available Transfers, Average cost and other report CSVs. Merchant-created supplier, product-term and purchase-tax CSVs are also accepted. Vendor → Order limits and Statistics also accept pasted tables. Stocky data retains the CSV originals, pasted MOQ/Statistics source text, capture conditions and parseable rows; generic normalized rows outside the plan are masked by the server. Use provenance-linked manual notes and evidence attachments for Notes, supplier notes, PO notes and other Stocky fields not exposed in API/CSV.

4. Pull in your latest Shopify data

Press 「今すぐ同期」 (Sync now) at the top right of the dashboard. Products, orders, inventory and locations are read in and your stock position appears. After that the sync runs automatically every morning.

The screenshot shows the UreyukiBox dashboard for 'demo-shop.myshopify.com'. The left sidebar contains navigation links: ホーム, ダッシュボード, 注文書, 発注済み・入荷, 在庫分析, 資金繰りカレンダー, セット商品の在庫, 発注点設定, 発注元情報, Stocky コピー, 通知設定, プラン, and よくある質問. The main content area is titled 'ダッシュボード' and includes a '今すぐ同期' button. Below this, it shows the '最終同期: 2026/6/13 10:30:00 / 在庫合計: 4,823 個' and a 'Business' status. A table titled '売れ筋 TOP 10 (直近 30 日)' lists the top-selling products with columns for SKU, 商品名, and 売上数量 (直近 30 日). Below the table, there is a section for '未対応アラート (3)' with a '再計算' button. Two alerts are shown: '在庫切れ' for 'ZK-CANDLE-WD' (木の香りキャンドル) with 0 items in stock, and '在庫低下' for 'FD-COFFEE-200G' (スペシャルティ珈琲豆) with 12 items in stock. Both alerts have a '対応済みにする' button.

SKU	商品名	売上数量 (直近 30 日)
FD-COFFEE-200G	スペシャルティ珈琲豆 200g	482
AP-TEE-WHT-M	オーガニックコットンTシャツ ホワイトM	341
FD-TEA-AS-50P	アッサム紅茶 ティーバッグ 50P	298
ZK-CANDLE-WD	木の香りキャンドル	256
FD-CHOCO-DARK	ダークチョコレート 80g	233
AP-TEE-BLK-L	オーガニックコットンTシャツ ブラックL	189
FD-JAM-STRAW	国産いちごジャム 200g	174
ZK-INCENSE-3P	和の香り お香 3種セット	142
FD-COOKIE-MIX	アソートクッキー詰め合せ	128
FD-COFFEE-DRIP	ドリップバッグ珈琲 10P	117

5. Check your suppliers

A purchase order needs products linked to a supplier.

1. Open 「仕入先」 (Suppliers)
2. Review the suppliers copied from Stocky, or add them manually
3. Confirm the right supplier is assigned to each product
4. Add lead time, qualified-invoice registration number and contact details as needed

A single SKU can carry more than one supplier, so you can keep a primary and a backup source.

6. Set reorder points

On Starter and above you can set lead time and safety stock per product. UreyukiBox factors in sales velocity, intermittent demand and a 51-country seasonal calendar. Event timing does not require a full year of history, but suggested quantities use your store's own sales; with no basis, no numeric suggestion is produced.

Check the following on screen:

- On-hand stock
- Incoming
- Sales velocity per day
- Reorder point
- Suggested quantity

The screenshot displays the '発注点（リードタイム）設定' (Reorder Point (Lead Time) Settings) page in the UreyukiBox application. The page is divided into a left sidebar with navigation links and a main content area for product settings.

Left Sidebar:

- ホーム (Home)
- ダッシュボード (Dashboard)
- 発注 (Ordering)
 - 注文書 (Purchase Order)
 - 発注済み・入荷 (Orders Completed / Arrival)
 - 発注点設定 (Reorder Point Setting) - **Active**
 - 季節性の商品別設定 (Seasonal Product Settings)
 - 発注元情報 (Supplier Information)
- 在庫 (Inventory)
 - 在庫調整 (Inventory Adjustment)
 - 棚卸し (Inventory Counting)
 - 拠点間移動 (Inter-site Movement)
 - セット商品の在庫 (Inventory of Set Products)
- 分析 (Analysis)
 - 在庫分析 (Inventory Analysis)
 - 資金繰りカレンダー (Cash Flow Calendar)
 - レポート (Report)
- データ・設定 (Data & Settings)
 - Stocky コピー (Stocky Copy)
 - Stocky CSV 取り込み (Stocky CSV Import)
 - 通知設定 (Notification Settings)
 - プラン (Plan)
 - よくある質問 (FAQ)

Main Content Area:

発注点（リードタイム）設定 (Reorder Point (Lead Time) Settings)

仕入先ごとにリードタイム（発注～入荷までの日数）と安全在庫日数を入力すると、販売速度から発注点を自動計算します

山田珈琲焙煎所 (Yamada Coffee Roasting Co.)

リードタイム日数: [] 一括適用

スペシャルティ珈琲豆 200g (Specialty Coffee 200g)
FD-COFFEE-200G 在庫（全拠点合算） 12 ・ 日販 1.6 **要発注（発注点 24）**

発注点（手動）: [] 自動計算 リードタイム（日）: [10] 安全在庫（日）: [5] 目標サービスレベル: [90%（標準）] 補充日数: [] 発注点まで: [] 最低発注数量（MOQ）: [] 1回の発注で何日分まで補充するか: [] 未設定 **保存**

アッサム紅茶 ティーバッグ 50P (Assam Red Tea 50P)
FD-TEA-AS-50P 在庫（全拠点合算） 80 ・ 日販 1.2 **発注点 14**

発注点（手動）: [] 自動計算 リードタイム（日）: [7] 安全在庫（日）: [5] 目標サービスレベル: [90%（標準）] 補充日数: [] 発注点まで: [] 最低発注数量（MOQ）: [] 1回の発注で何日分まで補充するか: [] 未設定 **保存**

国産いちごジャム 200g (Domestic Strawberry 200g)
FD-JAM-STRAW 在庫（全拠点合算） 5 ・ 日販 0.8 **要発注（発注点 12）**

発注点（手動）: [] 自動計算 リードタイム（日）: [10] 安全在庫（日）: [5] 目標サービスレベル: [90%（標準）] 補充日数: [] 発注点まで: [] 最低発注数量（MOQ）: [] 1回の発注で何日分まで補充するか: [] 未設定 **保存**

7. Create a purchase order

1. Open 「注文書」 (Purchase orders)
2. Choose a supplier
3. Review products, quantities, unit prices and tax categories
4. Edit anything you need to
5. Export as PDF or CSV
6. Check it and send it to your supplier — you can also email it to them directly from the app
7. Once ordered, press 「注文済みとしてマーク」 (mark as ordered) to confirm it — the incoming quantity is then deducted from your next suggestion, which prevents double ordering

8. When the goods arrive, record the receipt in 「発注済み・入荷」 (ordered / receiving) — partial deliveries and barcode scanning are both supported

UreyukiBox never sends anything to a supplier on its own. The email is sent only when you press the button, and you can always review the contents first.

注文書を作成

販売速度・在庫・入荷予定から発注点を割った商品をサプライヤー別に集計します

CSVダウンロード PDF (印刷・保存) その他の操作 注文済みとしてマーク

季節補正プレビュー

実際の日付で計算

① お中元の季節補正を適用中

直近の販売速度を1.30倍して発注点と 推奨数量を計算しています。数量欄の下で、補正後の発注点・在庫・入荷予定を 確認できます。

サプライヤー

山田珈琲焙煎所

配送先

東京倉庫

「注文済みとしてマーク」を押すと発注が確定し、入荷待ちの数量は次回の発注提案から自動で差し引かれます。入荷の記録は「発注済み・入荷」ページで行います。Shopify 純正の注文書で入荷・受領まで管理している場合は、「その他の操作」の「Shopify注文書用CSV」で純正へ渡せます（同じ発注を両方に登録すると二重に差し引かれるため、どちらか一方で管理してください）。

△ 仕入単価は目安です

一部の商品はShopifyに仕入原価が未設定のため、販売価格を目安に金額を計算しています（「目安」表示）。仕入単価欄に手入力するか、Shopify商品の原価（原価管理）を設定すると正確な発注金額になります。

商品を発注書に追加

商品名またはSKUで検索

追加する商品

商品を選択

費用サマリー

軽減税率 8% 対象	¥6,350
うち消費税	¥508
標準税率 10% 対象	¥10,000
うち消費税	¥1,000
合計 (税込)	¥17,858

注文書の詳細

発行日

07/28/2026

参照番号

例: PO-2026-001

希望納品日

mm/dd/yyyy

サプライヤーへのメモ

サプライヤー情報

遠格請求書発行事業者

T1234567890123

編集

8. Set up notifications

Register where alerts should go in 「通知設定」 (notification settings).

通知設定

在庫低下・在庫切れアラートを送信する宛先を設定します。メール・Slack・LINE は併用でき、オンにしたチャネルすべてに送信されます。

☒ メールで通知する

オフにしてもアドレスは残ります（再開はここをオンに戻すだけ）。

通知メールアドレス

alerts@demo-shop.example.jp

☒ Slack で通知する

Slack Incoming Webhook URL

https://hooks.slack.com/serv

Slack ワークスペースで Incoming Webhook を作成し、URL を貼り付けてください

LINE通知 (1人が受信中)

☒ LINE で通知する

オフにしても連携は残ります（再開はここをオンに戻すだけ）。

受信中のメンバー

心当たりのない相手が混ざっていたら解除してください。連携コードを知っている人は誰でもここに並びます。

Demo Manager

連携日時: 2026/6/1 19:00:00

メンバーを追加する

店舗のスタッフを最大20人まで追加できます。追加したい人それぞれが、次の2ステップを行ってください（あと19人）。

ステップ1: 公式アカウント (Bot) を友だち追加

スマホの方: ボタンをタップすると LINE が開きます

LINEで友だち追加

Channel	Available on
Email	Starter and above
Slack	Pro and above
LINE	Pro and above

Troubleshooting

Symptom	What to check
No products appear	Did you run 「今すぐ同期」 (Sync now)?
No products in the purchase order	Is a supplier assigned to the product?
No suggested quantity	Are you on Starter or above, and are a reorder point and your own sales basis available?
Stocky copy will not progress	API key, source store, and your permissions in Stocky
Only product-to-supplier links are 0	You copied before syncing — run Sync now, then redo the copy
No notifications arriving	Plan, destination, and whether any product currently qualifies

Not available today

"Days until stockout" / "lost sales" visibility, a weekly digest and direct API integration with Shopify native POs are possible future work, with no committed delivery date or guarantee. A dedicated Shopify POS UI and importing sales from other channels are also unsupported, with no promised delivery date. Landed cost and profit / supplier reports already ship on Pro and above; the English UI ships on every plan.

※ Receiving, purchase-order status management, stock adjustments, stocktakes and barcode scanning are **already available**; transfers between locations require Business.

Contact: contact@mumulabo.com

Website: <https://ureyukibox.app>

